

**APPENDIX III.: REGULATIONS FOR THE USE OF THE ULA**

**Annex 1.: Fees and Charges**

**Enrolment and card fees**

	<b>Card fee*</b>	<b>Enrolment fee</b>
<b>SZE instructor, researcher, PhD student</b>	Free	Free
<b>SZE employee</b>	Free	Free
<b>SZE student (full-time students; correspondence and distance learning under 25 years)</b>	payable via Neptun (1500 HUF)	Free
<b>SZE student (correspondence, distance learning over 25 years)</b>	payable via Neptun (1500 HUF)	1500 HUF
<b>SZE pensioner with SZE Guest Card</b>	card requested through your previous unit (800 HUF)	Free
<b>SZE Alumni member over 25 years with SZE Alumni Card</b>	SZE Alumni Card requested online 2000 HUF*	1500 HUF
<b>SZE Alumni member under 25 years</b>	SZE Alumni Card requested online 2000 HUF*	Free
<b>External reader over 25 years with Guest Card</b>	can be requested through the department where you arrive as a guest ( <b>800 HUF*</b> )	3000 HUF
<b>Readers under 25 and over 70 years and holders of a disability card, public collection workers</b>	<b>2000 HUF*</b>	Free
<b>External reader (adult over 25)</b>	<b>2000 HUF*</b>	3000 HUF
<b>External reader – Student over 25, student of other higher education institutions, teacher, pensioner (under 70)</b>	<b>2000 HUF*</b>	1500 HUF

\*The plastic card fee must be paid for the first time.

**Other fees**

<b>Replacing a lost or damaged plastic card</b>	3500 HUF
<b>Central Library: Replacing a lost or damaged key to a cloakroom or research room</b>	3500 HUF

**Overdue fines**

<b>Overdue fines for books borrowed within twenty working days</b>	50 HUF/day
<b>Overdue fines for books, dictionaries, CD/DVDs borrowed within five working days</b>	200 HUF/day
<b>Overdue fines for borrowing a book for one working day</b>	500 HUF/day

**Photocopying, printing, scanning fees\***

Making a copy of the thesis (only the owner can request it after proof of identity): 5000 HUF

	<b>Paper size</b>	<b>Price per page</b>
<b>Black and white</b>	A/4	20 HUF
	A/3	25 HUF
<b>Color</b>	A/4	100 HUF
	A/3	150 HUF
<b>Scanning</b>	A/4, A/3	5 HUF

\*To perform the operations, please top up your card balance at the circulation desk! To view the uploaded balance, visit: <https://safeg.eik.sze.hu/>. Minimum top up 500 HUF. The unspent amount cannot be refunded!